

NAPERVILLE CHORUS BOARD MEETING MINUTES MAY 16, 2022

ATTENDEES: Keith Anderson, Elisabeth Case, Paul Fries, Nancy Sigel, Sarah Sippy, Mikki Mendohlsonn, John Zelman, Patrice Basso

CALL TO ORDER: The meeting was called to order at 7:04 pm.

MINUTES: The March minutes were approved with noted changes. April minutes were approved without discussion.

FINANCIAL: Paul is using PNC Bank service to write chorus checks. He forecast that there will be a net profit of \$2,500.00 due to the large amount of grant money Margo has obtained for the chorus. The cash balance is forecasted at \$94,000.00 after paying rent to North Central College. Pete and Jon have been paid. Paul stated the chorus will have to spend some money in the future to update the IT platforms. Wes Ague and then Shannon have been filling this role in addition to paid programs. The board discussed compensation for Steve Owen who provided hours of consultation services without a contract. A motion was made to pay Steve \$2,000.00 and was approved.

OLD BUSINESS:

Fall Concert: There was a short discussion regarding costs of a Pete Ellman Big Band joint concert. It had been previously proposed to give them a 25% share of the ticket sales. Paul made a motion to keep the previous financial arrangements with the Ellman Band. Motion was approved. Nancy said there are fixed costs like setup fee of \$200.00 plus music fees for arrangements. It looks like there would be only 2 new joint pieces for the 2022 concerts. John would like to pay a fee for another piece composed for Pete Martinez. In terms of dates, a motion was made to ask North Central for 1) Saturday night/Sunday matinee for first choice 2) Friday night/Saturday matinee as second choice with 3) Friday night/Saturday night as our last choice. The board voted 4-0 for this motion presented by Nancy. She will contact Ken and Jen from NCC to confirm the dates.

Marketing: Since we do not currently have a marketing person in place for the 2022-2023 season, the board discussed the merits of using the NCC package which offers a print and online advertising. Patrice made a motion to select the \$1,500.00 package upon confirmation that it covers both the fall and spring concerts. Motion passed. Paul Fries abstained.

Pete's Retirement Party: Elisabeth provided an update. Wentz lobby is the preferred locale with a mix of tables with chairs and standing tables. She needs to secure a firm date before arranging for catering. A member's clubhouse may be available as an alternative. Gift ideas are still being considered – trip, rare book among others.

Insurance: There was discussion regarding a possible change in policy. Do we need all the coverage as is and should we stay with same company were some of the issues. Elisabeth has reviewed the policy and believes there are unnecessary items. New board will follow up with a decision regarding insurance.

Spring Rental Music: There are currently 5 missing copies of the Roy Harris Symphony. One member has offered to pay the replacement fee. The other outstanding names will be noted and will have to pay the fee before rejoining chorus in the future.

Succession Committee: The deadline for applications has been extended until May 20, 2022. The committee is aiming for June interviews. They will check references. Elisabeth liked the idea of each finalist attending a separate rehearsal. John said he would contact Rita regarding a Survey Monkey evaluation by chorus members.

Scholarship Committee: Deb Solarski sent out letters to 3 students on 4/28 informing them of their selection as scholarship recipients.

IT Platforms: Keith would like to see this issue resolved sooner than later. Patrice will contact Shannon to obtain credentials for SharePoint and the website. Shannon had previously agreed to work with the board during this transition.

ADJOURNMENT: The meeting was adjourned at 9:10pm.