

NAPERVILLE CHORUS BOARD MEETING MINUTES FEBRUARY 9, 2022

ATTENDEES: Joy Bozelli, Rachel Brooks, Paul Fries, Katy Goldsborough, Shannon Sprunger, Patrice Basso

CALL TO ORDER: The meeting was called to order at 7:07 pm.

MINUTES: Paul made a motion to approve the January minutes. Motion passed.

FINANCIAL REPORT: The Illinois Arts Council grant of \$3,500.00 was received. Choral membership is about the same as the fall so income from dues remains stable. Most of our donations come in the fall so there is little expectation for significant income from this source for the spring. Cash on hand is about \$94,000.00. We are still awaiting payment from the college for the December concert.

WEBSITE DEMO: Steve Owen made a presentation regarding on-line membership and donor management systems. He evaluated numerous vendors and narrowed his search to three: Neon CRM, DonorView and Wild Apricot. The chorus is paying approximately \$1,000.00 a year for current technology. Steve said the goal is to have consolidated applications that will help keep track of donors, members and provide flexibility. The vendors also allow integration with Quickbooks on-line. Steve stated it would take 4-6 weeks to complete the migration once the board selects a vendor. Paul will discuss financial needs with Steve. A special board meeting will be held on February 23rd to discuss Steve's recommendations.

NEW BUSINESS:

Nominating Committee: Joy sent out 28 emails to potential committee members. The committee will have the month of March to approach possible candidates for the 2022-23 board. Patrice will stay on as board Secretary. Paul is not continuing in his role as Treasurer but will assist with the transition. He believes the board needs a paid professional to handle the taxes and possibly preparation of monthly financial statements. The Treasurer should understand finances and it would be helpful if able to act as a bookkeeper. It is not clear if the position of Financial Secretary is still needed. Joy has chosen not to exercise her 3rd year option as President. Katy will not continue in her Member at Large position. Shannon will not continue in the Vice-President position. She and Rachel are considering putting their names in for President and Vice-President respectively. The election will be held on April 4, 2022. Paper ballots will be available if needed.

Succession Team Update: Pete had requested that Joy be a part of the search team. Joy then assembled a group of chorus members who represent various demographics in terms of voice part, years with the chorus, age and musical background. There is no chair of this group but Joy will drive the timeline. Each member has an equal voice and vote. The team will select five semi-finalists after the first round of interviews. There will be second interviews with the goal of identifying the final three candidates before the new board takes office. Each will be asked to rehearse the chorus on October 3, 2022. They may use their 30 minutes in any way they wish. Chorus members will have the opportunity to evaluate each candidate. The team will review these evaluations and decide the top choice who will receive an offer.

Other considerations are salary reviews for the music director position and Jon's status as accompanist/assistant director. Music for the spring 2023 will be War and Peace theme from the cancelled 2020 concert.

By-laws Update: Shannon will send out email with proposed changes this week. She asked the board to review and send comments by February 20th. She will later send the proposed by-laws to current active members of the chorus who will have 2 weeks to review it. The by-laws will also be posted on the member portion of the chorus website. Voting by membership will occur on March 7, 2022.

Annual Business Meeting: The meeting will be held via Zoom on Wednesday, April 6, 2022.

Concert Dates: Joy will put in for December 3rd and 4th as our first choice with the following weekend as second choice. She will check scheduled dates from spring 2020 to determine our request for 2023 concert.

Ticket Pricing: Joy suggested an adult price of \$30.00 for adults with discounts for senior and children.. The board will discuss at the March board meeting.

Pete Ellman Band Fees: Joy believes we need to change our contract with the band. We only receive 10% of the DuPage Symphony's net receipts. Shannon suggested a flat fee. The board will revisit this at a later date.

OTHER BUSINESS:

Chair Setup: Two young members have been asked to set up chairs and will be paid \$120.00/semester each.

MASKS: Patrice noted state mandate is changing as of February 28th. We will continue to follow college guidelines.

ADJOURNMENT: The meeting was adjourned at 9:14 pm.