



# The Naperville Chorus

## BOARD

### Elected Officers

President – Joy Bozzelli

Vice President – Shannon Sprunger

Treasurer – Paul Fries

Financial Secretary – Courtney Nash

Secretary – Leslie Hayward

### Directors-at-Large

Keith Anderson

Katy Goldsborough

Sarah Sippy

### Committee Chairs

ADA Compliance – Sarah Sippy

Communications – Henriette Pentz and Janet Blubaugh

Community Outreach – Open

Diversity – Open

FOTC – Shannon Sprunger

Fundraising – Open

Grants – Margo Jonah

Marketing – Open

Membership – Open

Music – John Zelman

Operations – Matthew Sprunger

Program Content – Chuck Jonah

Publicity – Cathleen Chapek

Recordings – Bruce Bell

Scholarships – Nancy Rench and Deb Solarski

Social – Janet Blubaugh

Strategic Planning – Elisabeth Case

Technology – Wes Ague

## Board Meeting Minutes

January 13, 2021 7:00 PM Zoom Meeting

### In attendance:

- Joy Bozzelli
- Shannon Sprunger
- Paul Fries
- Courtney Nash
- Keith Anderson (left early d/t an emergency)
- Sarah Sippy
- Betsey Langan
- Margo Jonah
- Matthew Sprunger
- Chuck Jonah
- Cathleen Chapek
- Deb Solarski (briefly, prior to meeting start)
- Janet Blubaugh
- Elisabeth Case
- Wes Ague (had to drop off just a little prior to adjournment)
- Jon Warfel

### Absent:

- Leslie Hayward (RESIGNED)
- Katy Goldsborough
- Henriette Pentz (notified of conflict prior to meeting - excused)
- John Zelman (RESIGNED)
- Bruce Bell
- Nancy Rench

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## Notes/Business:

- Leslie notified Joy just prior to tonight's meeting that she is resigning effective immediately. As we were unaware until approximately half-way through the meeting, these minutes do not contain full details. The video recording will be available on SharePoint for review.
- Keith had to leave the meeting early (approx 19:30) due to an emergency, he plans on watching the recording to catch up on what he missed.
- Deb Solarski joined prior to opening the meeting to discuss Scholarships. This was not on the agenda and was not included in the meeting recording. Discussion included financial distribution to the college to cover scholarships (with Paul). It was determined there was one student scholarship recipient (\$500) in the fall and one upcoming recipient in the spring (\$500). Also discussed were the student requirements to fulfill their scholarship during the current state of operations. As discussed previously, the expectation for the spring semester recipient is participation in the virtual recording project.
- The meeting/agenda officially opened by Joy at 19:20.
- December 2020 meeting minutes were not available for approval.
- Paul Fries provided the financial report/update.
- Jon Warfel reviewed plans for the Spring Semester, including the Virtual Recording project. Virtual rehearsals for this project will begin on Monday, January 18th at 7pm. Jon will send out a Zoom Meeting invitation prior, as well as any music/resources needed. At this point, we have 29 members who have committed to the project. Joy, Jon, Shannon, Henriette will work on resending the "invitation to participate" to all chorus members. Joy will specifically reach out directly to our male singers to elicit more tenor/bass participation.
- There was also discussion regarding the theme for the virtual recording, including the idea to focus on highlighting "We are Naperville Chorus" - to include pictures and video clips of the chorus and the City of Naperville. There was brainstorming regarding resources for obtaining images - Elisabeth states she has some from previous parades and backstage prior to concerts, Rodger should have images from past concerts and DC trip, and some professional photos are housed on the SharePoint site. Cat C. will reach out to NC17 for video clips. Cat C. will be the contact point for resource gathering/image collection.
- The plan is to house the final data/recording of the virtual concert on the SharePoint site. We confirmed there is enough space to do this (1TB). The current consensus is that the concert will be offered for viewing via YouTube, with links posted on our chorus website, Facebook page and other social media pages, as appropriate.
- The second half of Spring/early Summer was briefly discussed, hinging on current state recommendations/restrictions and North Central regulations.



## The Naperville Chorus

- Margo provided a status update on grants and monies awarded/received. Margo has registered for a webinar for tomorrow (1/14/21) "Shattered Venue Operators (Save our Stages) Grants Webinar" - she is currently waitlisted, but hopes there will be a recording made available afterwards. If Margo is un-waitlisted and unable to attend d/t another meeting obligation, she will forward the invitation/link to Joy and/or Paul. Margo has also attended many other grant webinars over the past few weeks.
- There was discussion on the need (or lack thereof) for an Annual Meeting and it was determined that the Annual Meeting should occur this year. We will tentatively aim for April (after the virtual recording project has reached completion.) This will be a Zoom meeting.
- Elections for board/committee positions for next term:
  - Immediate need/opening for Interim Secretary to complete this term/session.
  - Discussion regarding who plans to continue as committee chair/run again for board re-election. Replies from those present regarding their willingness to continue serving in their current role (as nominated): Joy, Shannon, Paul/Courtney (to be determined regarding role separation), Sarah, Janet, Margo, Chuck (as able), Cat (will also fill in now for Marketing), Matthew, and Elisabeth.
  - Future planning/eventual openings for Recordings/Technology (Wes and Bruce to state their interest in continuing in the near future and involvement in succession/replacement planning.) There is a considerable need to actively pursue alternate web hosting/data management/platform integration for the future.
  - Strategic Planning Committee (Elisabeth Case, Chair) - discussed this is a self-limiting role. Once the goals of this position/committee are completed, the role will no longer be needed.
  - Current openings:
    - Secretary
    - Music Chair
    - Community Outreach (Betsey L currently interim)
    - Diversity
    - Fundraising
    - Marketing (Cat C currently interim)
    - Membership
  - Projected future openings for next session (in addition to those listed above):
    - Directors at Large
    - Scholarships (?)
    - Technology (?)



## The Naperville Chorus

- Items for next month's meeting:
  - By-laws review
  - Winter rehearsals/concert (Fall '21)
  - Platform integration (membership, registration, communication, fundraising, financials, etc)
- Adjourned at approx 21:00.